



**ADDENDUM NO. 1  
JANUARY 23, 2026**

**PROJECT: RUNNELS COUNTY  
COURTHOUSE HVAC REPLACEMENT**

**BID DATE: FEBRUARY 10, 2026**



The following changes and/or additions shall be made to the Plans, Specifications, and Contract Documents for the above referenced project. Bidder shall acknowledge receipt of this Addendum on the Construction Costs Form.

**GENERAL**

**Item #G1** The Owner and the Architect have agreed to reschedule the MANDATORY Pre-Proposal Conference to Tuesday, January 27, 2026 at 3:00pm due to the potential impact of the winter weather event on the safety of visitors during the walkthrough. The CSP deadline remains unchanged.

**SPECIFICATIONS**

**Item #S1** 00 11 13 – NOTICE TO PROPOSERS: DELETE and REPLACE this section with the attached revised NOTICE TO PROPOSERS dated 01-23-2026 for the purpose of revising the Pre-proposal Conference date and time as described above.

**END OF ADDENDUM**

**SECTION 00 11 13 - NOTICE TO PROPOSERS**

**FROM:**

**1.1 THE OWNER (HEREINAFTER REFERRED TO AS OWNER):**

- A. Runnels County
- B. Address:  
613 Hutchins  
Ballinger, Texas 76821

**1.2 AND THE ARCHITECT (HEREINAFTER REFERRED TO AS ARCHITECT):**

- A. Jacob & Martin, LLC
- B. Address:  
3465 Curry Lane  
Abilene, TX 79606

**1.3 DATE: JANUARY 16, 2026**

**1.4 TO: POTENTIAL PROPOSERS**

- A. Your firm is invited to submit an offer under seal to Runnels County for the HVAC renovation at the Runnels County Courthouse located at:
  1. Commissioner's Court, 3rd Floor
  2. 613 Hutchins
  3. Ballinger, Texas, 76821

Before 3:00 pm local standard time on February 10, 2026 for:

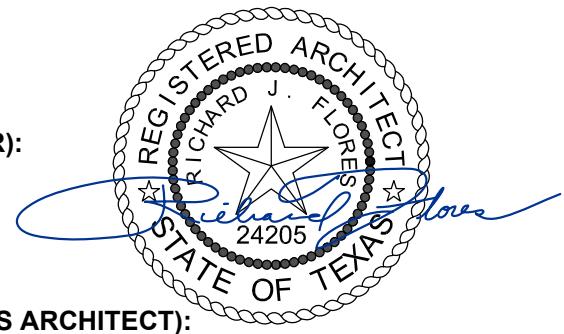
- B. Project: RUNNELS COUNTY COURTHOUSE HVAC REPLACEMENT
- C. Project Description: The scope of this project is a one-for-one replacement of twenty (20) existing aging HVAC units at the three-story courthouse with new units that will meet the requirements of the 2018 International Energy Conservation Code, as well as other grant requirements required for funding.
- D. Project Financing: The OWNER has set a construction budget of \$225,000 for the above mentioned work. The project will be funded by the SECO Energy Efficiency and Conservation Block Program (EECBG) RFA No. ~~EECBG-IIA1-2024~~; Owner's Contract #CM-24102

E. Pre-proposal Conference: There will be a **MANDATORY Pre-Proposal Conference at 3:00pm, January 27, 2026** at the Runnels County Courthouse, Commissioner's Court, 3rd Floor, 613 Hutchings Avenue, Ballinger, TX 76821. This conference is mandatory for general contractors and major subcontractors.

F. Questions: The deadline for questions shall be 12:00pm, January 30, 2026.

- 1. Please note that we have a new feature on our website. Questions should now be entered online, in the box provided for each project prior to the question deadline. To avoid duplicating questions, please review the previously submitted questions posted at the bottom of each project's web page.
- 2. Questions will be automatically directed to and reviewed by the project manager. All project specific questions posted here will be answered via addendum and distributed to all plan holders. Addenda will also be posted to the website and may be accessed by clicking the red "Addendums" button.

- G. Sealed Proposal Opening: Sealed proposals received will be publicly opened and read aloud immediately after the submission deadline.
- H. The Owner shall select the offeror that submits the proposal that offers the best value for the Owner based on the published selection criteria and on its ranking evaluation. Proposals may be held by the Owner for a period not to exceed sixty days from the date of proposal opening for evaluations and ranking prior to the contract award. The owner reserves the right to accept



or reject any or all qualified Proposals or waive any formalities in the process or to accept the proposal that provides the Owner the best value as per the laws of the State of Texas.

- I. Examination and Procurement of Documents: Electronic Bid Documents will be accessible through the Architects website at: [www.jacobmartin.com](http://www.jacobmartin.com). A credit card number may be required to be provided during online registration but the card will not be charged.

**END OF SECTION**